

**Federal Polytechnic, Nekede**

**P.M.B 1036, Owerri – Imo State, Nigeria**

**Office of the Registrar**

**Registrar**

**I.M. ALIGBE,**

**BA (Hons) (Ibadan), PGD, MBA, (FUTO) MCIPAN, MNIPR, MNIM**

**Phone: 08136767250**

**Invitation for Pre-Qualification and Tender for Year 2013 Tettfund Special Intervention**

**Preamble**

The Federal Polytechnic Nekede, Owerri wishes to equip their workshops and Laboratories from its 2013 Tettfund Special Intervention funding.

This is, therefore, to invite for pre-qualification, reputable contractors/suppliers for the execution of the project.

**Protect Description**

**Procurement and Installation of Equipment to:**

1. Standard Fabrication Workshop
2. Civil/Mechanical/Agric Engineering Department
3. Industrial and Maintenance Services Centre

**Pre-Qualification Requirements**

- (a) Valid Certificate of Registration / incorporation
- (b) Current Tax Clearance Certificate
- (c) VAT Registration and Evidence of past VAT remittances
- (d) Company Audited Accounts for 3 (three) years
- (e) Evidence of Financial Capability and banking support/guarantee
- (f) Evidence of Similar projects executed

(g) Evidence of Technical Capability

(h) Annual Turnover

(i) Evidence of timely completion of similar projects executed.

(j) A Verifying Affidavit under the Public Procurement Act 2007 sworn to at the Federal High Court indicating that the company is not in receivership; none of its Directors has been convicted for fraud; disclosure of any relationship with the Polytechnic Personnel (Proforma of this must be obtained at the Physical Planning and Procurement Unit (PPPU) of the Polytechnic)

(k) Evidence of Compliance with Section 6(l)-(3) of the Amended ITF Act No.19 of 2011. (A copy can be obtained at the Procurement Unit of the Polytechnic).

(l) Evidence of Registration with National Pension Commission, in compliance with the Provisions of Section 18(b)(d) of the Public Procurement Act 2007 (PRA 2007)

### **Verification of Claims in Pre-Qualification Documents**

Please note that the Federal Polytechnic Nekede will on its own, verify the claims made in the pre-qualification documents. Pre-qualification analysis will be based on technical and financial capability of the documents

### **Submission of Pre-Qualification Documents**

Pre-qualification documents will be submitted with a non-refundable fee of N5,000.00 (Five thousand Naira) only in bank draft made payable to the Federal Polytechnic Nekede, Owerri.

Only pre-qualified companies will proceed to the bidding process.

Pre-qualification documents should be enclosed in a sealed envelope addressed to:

**The Director**

**Physical Planning and Procurement Unit**

**Federal Polytechnic Nekede**

**PMB 1036**

**Owerri**

- The description of the project should be boldly written at the right hand top corner of the sealed envelope.
- **The document must be submitted not later than 13<sup>th</sup> August, 2014 by (12 noon).**
- Names of pre-qualified companies will be published on the Federal Polytechnic Nekede Notice Board.
- Tender documents will be issued to pre-qualified companies on payment of non-refundable fee of N50,000.00 (Fifty thousand naira) only for each lot Payments should be in bank draft made payable to Federal Polytechnic Nekede, Owerri.
- Completed tender documents must be submitted not later than three (3) weeks from the date successful pre-qualified companies were published on the Federal Polytechnic, Nekede, Notice Boards.
- The documents will be publicly opened on the last date of submission at 12.noon prompt in the Polytechnic Council Chambers.

**Signed**

**M. ALIGBE**

**REGISTRAR**